



# MINNESOTA EXCELLENCE IN LEARNING ACADEMY

## Minnesota Excellence in Learning Academy August 13, 2020 Board Meeting in person and via Zoom

### 1. Record Attendance and Guests:

- a. Board Members:
  - i. Joe Scherer: Board Chair / Community Member
  - ii. David Sundstrom: Vice-Chair/ Community Member
  - iii. Julie Eduputa: Treasurer / Parent
  - iv. Emily Johnson: Secretary / Community Member
  - v. Tomika Jackson-Davis: Teacher
  - vi. Paula Barros: Teacher
  - vii. Malai Turnbull: Community Member
- b. Guests: Antonio Zambrano, Danielle Fields, Nichole Schmidt(Absent Michael Dudero came in her place)

### 2. Call the Meeting to Order:

- a. Joseph Scherer called the meeting to order at 5:06pm

### 3. Public Forum

- a. N/A

### 4. Approval of the Agenda: David moved. Emily seconded. Unanimously approved.

### 5. Approval of the Prior Board Meeting Minutes: (June 4, 2020 Board Meeting Minutes):

- a. David moved. Paula seconded. Unanimously approved.

### 6. Operations report:

- a. Financial report: Mick
  - i. ADM was 20 students under budget at the end of the year
  - ii. We were under budget on other items so we worked well to make up the difference
  - iii. Motion to approve the prelim financial packet June FY20. David moved. Emiy seconded. Unanimously accepted.
  - iv. CARES fund helped with the discrepancy.
  - v. 10/1/2020 will be an important ADM
  - vi. Stick to budget to work on fund balance
- b. Director of Operations Report:
  - i. Review Board Policies
    1. Updated Bylaws
      - a. Look at Health and Safety section III. A



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- b. Antonio will send 3 new bylaws to review and vote on for next meeting
- ii. School planning for COVID-19 plans
- iii. Eligible voters for Board member elections
  - 1. Danielle will update

## 7. Distinctive Schools Update:

- a. N/A

## 8. Board of Directors Update:

- a. Appreciation for all of the staff.

## 9. MELA Executive Director Report:

- a. COVID-19
  - i. Church of the open door will be running air exchanges multiple times a day before and after school
  - ii. No touch thermometer for kids and students
  - iii. Masks
  - iv. Motion to adopt the Resolution that approves the Adoption of Base learning model 2020/2021 and other COVID-19 related matters David moved. Malai seconded. Unanimously accepted.
  - v. Motion to adopt the Hybrid model MELA calendar 2020/2021 and other COVID-19 related matters David moved. Paula seconded. Unanimously accepted.
  - vi. Mask Mandate: Motion to approve a mask mandate, during the 2020/2021 SY, for every person in the school building, on school transportation, and at school activities. David motioned. Paula seconded. Unanimously accepted.
    - 1. Addition to the Behavior matrix- We are voting to increase the scope of the school recently adopted behavior matrix to include MELA's Mask Mandate.
      - a. Motion to approve the updated behavior matrix to include MELA's mask mandate. David motioned. Malai seconded. Unanimously accepted.
- b. HR Updates
  - i. Hired: Pre-k, residential teacher and Para
  - ii. Resignation: First grade and a Para
- c. School year updates
  - i. Added Office Staff and Para evaluations yearly
  - ii. 218 students based on ADM of 238
    - 1. Only one 1st grade this year instead of 2

## 10. Board Training Matrix:

- a. Update the board matrix



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11. **Adjourned at:** 6:05 PM by Joseph Scherer. Next meeting will be: Thursday October 8, 2020 at 5:00 in the school cafeteria unless online due to COVID-19.