



## Minnesota Excellence in Learning Academy December 13, 2018 Board Meeting

1. Record Attendance and Guests:
  - Board Members: Joe Scherer(phone), Julie Eduputa, Emily Johnson, Sara Welu (Absent), Michelle Staack, Kathryn Mongan-Rallis (Absent)
  - Guests: Antonio Zambrano, Danielle Fields, Jodi Markworth, Nichole Schmidt, Michael Dudero, Carrie Bakken, David Sundstrom
2. Call the Meeting to Order: Joe called the meeting to order @ 4:56 pm
3. Approval of the Agenda:
  - Add a time slot for IQS after operations report. Emily moved. Michelle seconded. Unanimously accepted.
4. Approval of Minutes from the last meeting:
  - Emily motioned to approve the October 11, 2018 minutes. Julie seconded the motion. Unanimously accepted.
5. Approval of Transfer of Seat from Kathryn Mongan- Rallis to David Sundstrom.
  - Michelle motioned. Emily Seconded. Unanimously accepted.
6. Operations report
  - Financial report
    - Nichole Presented
      - Wait to approve budget until after break
      - Apply for Line of credit in January.
      - Lease aid approved and received
    - Emily made a motion to approve the October and November FY 2018 financial packets. Michelle seconded. Unanimously accepted.
  - Director of Operations report
    - Review and approval of Policy 4.5.3 Employee Ethics and Conflicts of Interest David made Motion to approve Policy 4.5.3 Employee Ethics and Conflicts of Interest. Julie seconded. Unanimously accepted.

- E-Rate: E-Rate consulting- Infnit Connections Inc. (ICI) Emily made a motion to approve the renewal of the E-Rate consulting contract. Julie Seconded. Unanimously accepted.
- Authorizer Check in
    - Alternative measures to meet the goals/ measures of our school
    - Representing our school wholistically
    - Pilot programs
7. Distinctive Schools Update
- Huge Thank you to DS
  - Wish Kathryn Well
8. Board of Directors Update
- MELA Critical Conversations
    - Church Lease for upcoming years
9. MELA Executive Director Report
- Recruitment Efforts
    - Spirit week
    - Family Fun event before break
    - Holiday Carolers
    - Recruitment Wednesdays- 1st wed. of month
    - Open House/ Registration night in Jan.
    - Jodi reached out to families who have left.
    - Reaching out to 6-8th schools for next steps to make partnerships
  - Employment changes
    - 4 paras resigned/moved/career change
    - Replacing 2 Paras
    - In House Sub- Resigned, has been rehired
10. MELA Director Report
- Report cards- Report card Committee- Jan 10th
  - NWEA- Winter NWEA in Progress
  - Literacy: Guided Reading: January- Jan Richardson Guided Reading Instruction
  - Math: Teacher Lead at ENVOY training to get certified and coach MELA
11. Adjourn at 5:52 pm by Joe.